Research Student Application Guidelines for AY 2024 Spring Semester

Application Requirements

・Applicants must have a degree equivalent to a bachelor's degree, or be expected to obtain one, or have academic ability equivalent to or higher than the above.

・Those who wish to continue on to our SIT master's degree after completion of the research program.

　　※　Foreign nationals must also meet the following conditions.

・Applicants must not have exceeded more than one and a half year as a research student at any other Japanese university, at the time of admission to SIT.

・Those whose level of language proficiency meets either of the following criteria viz. a or b.

a. Japanese language proficiency: Applicants must have passed the Japanese Language Proficiency Test (JLPT) at the N2 level or above, or have scored at least 200 points on the EJU Japanese as a Foreign Language test (reading comprehension, listening comprehension and listening-reading comprehension).

b. English language proficiency: Applicants must be recognized as having a B2 level or higher on the Common European Framework of Reference for Languages (CEFR).

■About Security Trade Control (Export Control)

Shibaura Institute of Technology (SIT) checks them at any case of technology transfers, or the entries of researcher or student based on rules of the Foreign Exchange and Foreign Trade Act and related laws and regulations.

Therefore, you will be required to change the education or research you (will) desire in case it is (will be) possibly regulated.

It does not affect the result of entrance examination.

Please refer to the website of the Ministry of Economy, Industry and Trade (METI) for detail.

https://www.meti.go.jp/policy/anpo/englishpage.html

Application Process and Schedule

Before applying as a research student, you must obtain informal consent from your academic advisor.

Once you have decided on a faculty member whom you would like to be your advisor based on your research plan, please contact the respective student affairs office by e-mail with the following documents attached within the Preliminary Consultation Period.

1. Curriculum vitae ※Indicate all education and work experience by any format
2. Outline of research to date (about 1 pages of A4/ free format)
3. Research plan (free format)
4. Certificate of graduation or certificate of expected graduation from a university (original and Japanese or English version)
5. University transcripts (original and Japanese or English version)
6. Documents proving that the language requirement has been fulfilled (photocopies are acceptable)

*In the email, please state why you wish to conduct research with that faculty member and why you wish to be a research student rather than a master's student.

After reviewing the contents and coordinating with your desired faculty advisor, we will contact you by e-mail before the application period.

After meeting with the faculty member, please obtain informal consent for acceptance and submit your application by the end of the application period.

● Preliminary Consultation Period

Tuesday, November 7, 2023 - Tuesday, November 14, 2023

●Application period

Friday, December 1, 2023 - Friday, December 8, 2023

●Notification of Examination Result

Late January 2024

※Please note that the entrance date may be delayed for foreign nationals who do not have a status of residence due to immigration procedures.

Application Documents

※ Please note that once Application documents are submitted, they cannot be returned.

1. Application form ※ must be on the designated A4 size University form

2. Curriculum vitae ※ must be on the designated A4 size University form

3. A report on the content of your graduation thesis and the theme you wish to research at the university (Shibaura Institute of Technology)

4. Certificate of graduation or certificate of expected graduation (Japanese or English)

5. University Transcripts (Japanese or English)

※ For foreign nationals, the following documents are also required;

  (1) Letter of pledge (University-designated form, guarantor's letter of guarantee)

  (2) Copy of residence card and passport

  (3) Documents proving that the language requirement is met

Expenses

  1. Examination fee: 35,000 yen (at the time of application)

  2. Tuition fee

Registration Fee	JPY 59,000(Half price for graduates of SIT)
Research Guidance Fee (Yearly)	JPY 300,000
Research Guidance Fee (Half-term)	JPY 150,000
Experiment and Practice fee	Actual expenses up to a maximum of JPY 240,000 per year (depending on the nature of the research)

Other notices

This application is for undergraduate research students and does not guarantee admission to the master's program.

Students who wish to enter a master's program must take a separate entrance examination.

For inquiries, please contact:

College of Engineering, College of Architecture, College of Engineering and Design

Student Affairs Section, Toyosu Campus

Tel: 03-5859-7370

E-mail: tgakusei@ow.shibaura-it.ac.jp

College of Systems Engineering and Science

Student Affairs Section, Omiya Campus

Tel: 048-687-5105

E-mail: ogakusei@ow.shibaura-it.ac.jp