EWHA WOMANS UNIVERSITY

STUDENT APPLICATION GUIDE
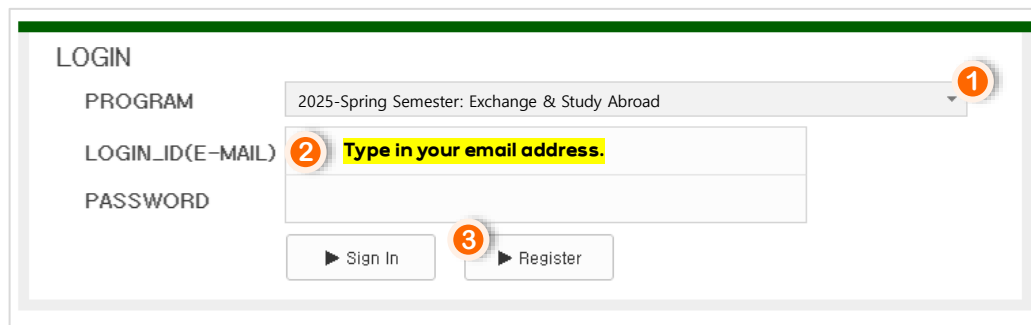
1. CONTACT INFORMATION

Contact	goabroad@ewha.ac.kr, +82-2-3277-3162, 3163
Address	ECC B334, International Exchange Affairs Team, Office of International Affairs, Ewha Womans University, 52 Ewhayeodae-gil, Seodaemun-gu, Seoul 03760, Republic of Korea

2. STEP-BY-STEP STUDENT APPLICATION

Student application is done 100% online (only digital documents are accepted).

STEP 1. Register

Application page (Link)

① Select the Program (Check Year/Semester)

② Type in Log-in ID (Your email address)

▶ **Exchange students**

Your home university study abroad advisor provided us your email address when they nominated you. **You MUST USE THE <u>EXACT SAME EMAIL ADDRESS</u> as provided in the home university nomination. <u>Uppercase/lowercases are treated differently</u>**.

> For example,
> The email address used in the **nomination**: goabroad@ewha.ac.kr
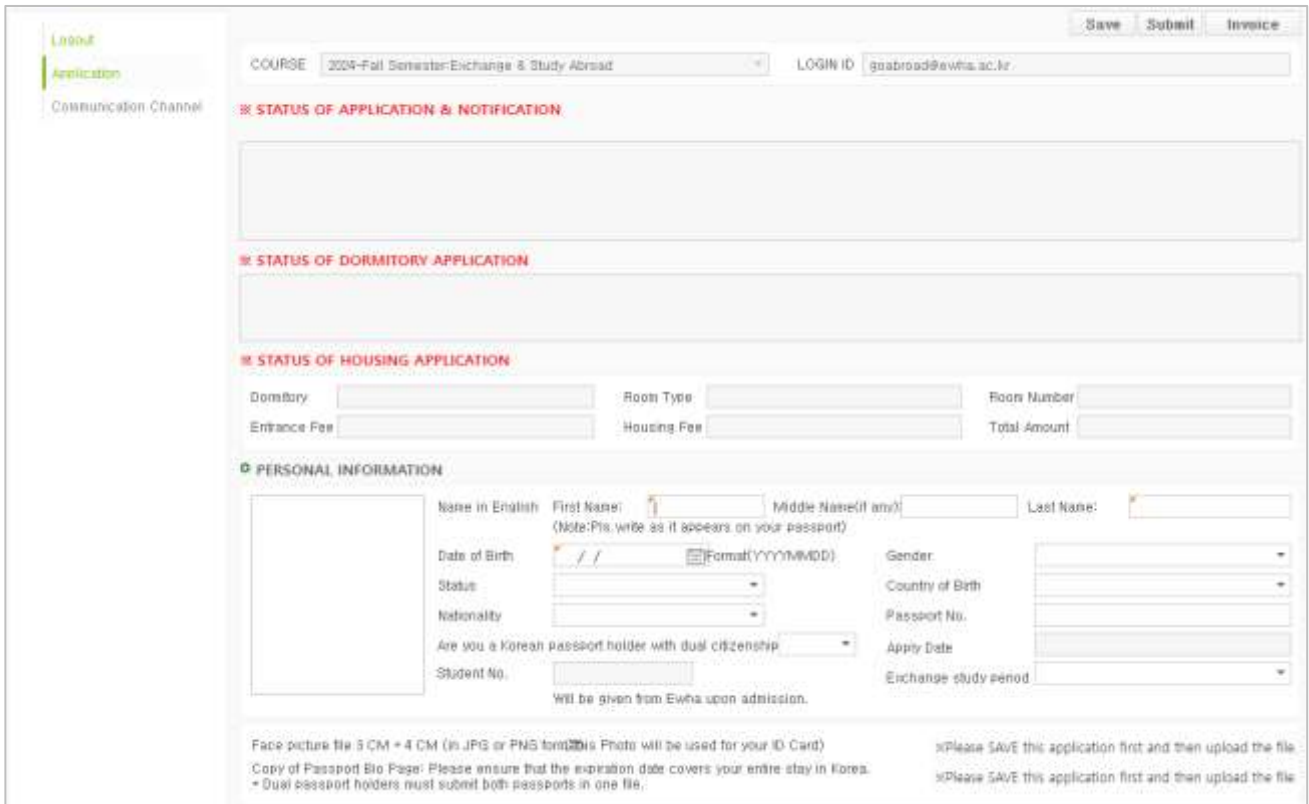> The email address used in the **application**: *G*oabroad@ewha.ac.kr
> ⇨ This application will be **declined**, since the first letter of the application ID ("G") is different from the one used in the nomination ("g").

▶ **Visiting students (Fee-paying, direct enroll)**
Please use the email address you most frequently use. Important announcements or updates will be sent to this email address.

③ Click 'Register' button

You will now be redirected to the application page, where you can save and submit your application.

STEP 2. Fill out & Save Application

In order to create an account, you need to first '**save**' your application.

Fill out the **required fields***, and then click 'save'. Refrain from clicking the same button twice in a row.

***Required fields**: First name, Last name, Date of Birth, Status (Exchange/Visiting/ISEP/ISEP Direct), GPA

- Your date of birth will automatically be your password (YYYYMMDD, 8 numbers).
- *Status matters.* This will directly affect your program fee items.

When you save your application, a pop-up message will show up (*"Are you sure you want to save?"*). Say **yes** to this message to finish creating your account.

Please note that this does not mean your application is complete – you still need to fill out every part and **submit** your application before deadline.

STEP 3. Submit application

Make sure you have all your information correct before clicking the 'submit' button. After you hit the submit button, you cannot make any changes.

> **FAQ**
>
> **I saved my application, but I can't log-in.**
> Check if you are using the saved passwords feature in your browser. Turn it off, delete any saved passwords for Ewha application page, delete the browser cache, and try again.
>
> **I am a visiting student, but I don't see the application fee payment button.**
> Check if your status is "visiting". If you chose "exchange" or other status by mistake, please contact Ewha OIA goabroad@ewha.ac.kr.

### STEP 4. Check your application status (email notifications)

It takes 2-3 business days to review your application.

If the application is incomplete, or missing any crucial documents, or needs any further clarification, we will send an email notification. You may check STATUS OF APPLICATION & NOTIFICATION (top of application page) for detailed instructions and/or explanation.

> ≡ STATUS OF APPLICATION & NOTIFICATION
>
> e.g. "Your transcript is missing. Please send the academic transcript to: goabroad@ewha.ac.kr."
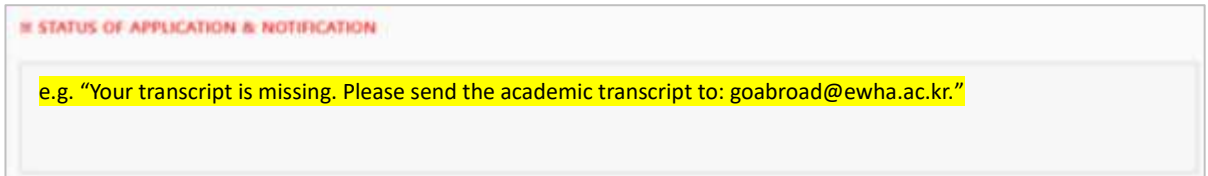
STEP 5. Check Communication Channel

Check Communication Channel board regularly for important announcements.

> Logout
> Application
> Communication Channel
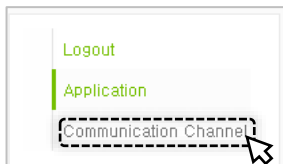
Visa-related Documents

Students will be asked to submit visa related documents (Recommendation Letter, Certificate of enrollment, Bank Statement, etc.) to receive your **Admission Packet**. **Further Information regarding this will be announced soon on our communication channel**. Please check the communication channel regularly.

If you do not submit all required documents by the designated due date, your application will be cancelled.

Admission Packet is sent during January (Spring Semester) and July (Fall Semester).
Ewha OIA will send the Admission Packet via email to students.

3. REQUIRED INFORMATION AT APPLICATION

① Personal Information

② Academic Information

③ Personal Contact Information

- Please put all address in detail.

④ Emergency Contact Information

⑤ On-campus Housing Application

- Housing is assigned **in first come, first served** basis in the order of successful submission.

⑥ Ewha PEACE Buddy Service Application

⑦ Statement of Purpose
Write on (1) Reasons to Apply to Ewha's Program, (2) Study Plan
Minimum 1,500 ~ Maximum 4,000 English letters (Minimum 1,500 ~ Maximum 2,000 Korean characters)

⑧ Upload required documents (see below **4. REQUIRED APPLICATION DOCUMENTS**)

4. REQUIRED APPLICATION DOCUMENTS

All documents must be prepared in **English or Korean** in the designated format.

① Standard ID Photo (in Color, JPG format)

② Passport Copy (JPG or PDF format)
Color scan of the first page (bio-page) which includes name and passport number. Dual citizenship holders must submit both passports in one file.

- **Students must submit a <u>valid passport</u> at the stage of application.**

③ Official Academic Transcript with cumulative GPA (PDF format)

- If your home university does not have a GPA system, a signed official letter from the international office guaranteeing that the applicant's academic achievement meets the eligibility criteria at Ewha must be submitted **along with** the official academic transcript.

④ Student Agreement (*Downloadable at the Online Application page*)

⑤ *After admission*, students will be asked to provide Flight / Insurance / Visa Information. Details will be instructed via Communication Channel.

+) Students will be asked to submit visa related documents before you receive your Admission Packet.
Further Information regarding the required documents will be announced later.

5. INFORMATION FOR REFERENCE

5-1. Visa

Visa	Exchange students: D-2-6 Visa Visiting students: D-2-8 Visa Korean Passport Holder: Visa is not required, but MUST enter Korea using their KOREAN PASSPORT. People of Korean Heritage: F-4 Visa Students must check the visa type and period.
Foreigner Registration Card	All students with D-2 Visa MUST apply for a Foreigner Registration Card within 90 days of their arrival. The student must observe the expiration date on the registration card.
Final Departure	All students are required to leave Korea within 15 days from the date of completion. *a requirement of the Immigration office: if students do not leave within the designated time their stay will become illegal and future entry into Korea will be affected

5-2. Tuition and Fees

Students are expected to pay for the tuition and other fees before their arrival at Ewha. All fees should be paid via FlyWire (global payment platform) or in cash at the on-campus bank (Shinhan)/wire transfer. No personal debit cards/credit cards will be accepted. Invoice will be given at request.

Students will also be informed on using on-campus bank at the orientation.

Category	Exchange	Visiting
Application	Waived	100,000 KRW
Tuition	Waived	4,700,000 KRW
* Dormitory (optional)	Single: 2,406,250 - 3,468,750 KRW Double: 1,547,000 - 2,046,875 KRW	
** On-campus Health Center Fee (optional)	23,200 KRW	

- Costs may change without prior notice.

  * For more information on dormitory, please refer to: https://dmtry.ewha.ac.kr/dorm/index.do

** On-campus Health Center provides basic and first-aid treatments for common illness. This is not medical insurance fee.

5-3. Other

Medical Insurance		All students are required to hold a medical insurance valid for study period at Ewha. (Students may choose Ewha collective insurance plan – details will be announced later.) In addition to the Ewha Collective Insurance (or the compatible insurance from your home), you will be automatically subscribed to the National Health Insurance Service in Korea.
Estimated Budget per Semester	Meals	Approximately 3,000,000 KRW - no meal plan (various student cafeterias on-campus)
	Books	Approximately 200,000 KRW
	Personal Expenses	Approximately 2,500,000 KRW
	Total	Approximately 5,700,000 KRW (Meals, Books, Personal Expenses)

	Initial copy of the Official Academic Transcript will be sent via e-mail to following recipients <u>once</u> at the end of July (Spring Semester) and end of January (Fall Semester) without a request.
Transcript	<u>Exchange student</u>: to student / Home University <u>Study Abroad (Visiting) student</u>: to student <u>ISEP/ISEP Direct student</u>: to ISEP Central * Additional transcript copy request can be made to service@ewha.ac.kr.

5-4. On-Campus Housing (Double/Single)
I-House Rooms, I-House Amenities
Exchange/visiting students can apply for the on-campus housing when they fill out the application form (online). On-campus housing is not guaranteed, and rooms are assigned on a first-come first-serve basis. If you have any pre-existing conditions, major illness, mental or emotional health issues that specifically require a single room, please email us to goabroad@ewha.ac.kr with documents to prove (e.g., a doctor's note). Negative Tuberculosis test result is required for students who have applied for on-campus housing (blood test, skin test, x-rays are all acceptable).

5-5. Courses
English-Taught Courses - Undergraduate
English-Taught Courses - Grauduate
To navigate through the past courses, please select 'Year/Semester' first and click 'search' (1st = Spring, 2nd = Fall semester). Select the [College], [Department/Major] of your preference, and click the [Search] button. You can also filter the result by course title, class time, keyword(s), instructor's name, etc.
Course list is updated Mid-January (Spring semester) and Mid-July (Fall semester).