

# 【Graduate School】

## Class Registration for Spring Semester 2026

### Registration Period

Classes in; *own major *sub-major program *common subjects	via SITRUS	Add and Drop : <b>April 2<sup>nd</sup> (Thu.)</b> <b>-April 20<sup>th</sup> (Mon.)</b>
Classes in other major	apply from Microsoft forms  <a href="#">Registration for Other Majors</a>	Add : Apr. 2 <sup>nd</sup> (Thu.) – Apr. <b>8<sup>th</sup> (Wed.)</b> 【Reflected in LMS on Apr. 13 <sup>th</sup> (Mon.)】 Drop : Apr. 14 <sup>th</sup> (Tue.) – Apr. 20 <sup>th</sup> (Mon.) 【Reflected in LMS on Apr. 24 <sup>th</sup> (Fri.)】
Classes for Spring 2T ※Classes already registered in April do not need to be reapplied for. *own major *other major *sub-major program *common subjects	<a href="#">Delete for Other Majors</a>	Add : May. 28 <sup>th</sup> (Thu.) – Jun. 4 <sup>th</sup> (Thu.) 【Reflected in LMS on Jun. 8 <sup>th</sup> (Mon.)】 Drop : Jun. 9 <sup>th</sup> (Tue.) – Jun. 15 <sup>th</sup> (Mon.) 【Reflected in LMS on Jun. 19 <sup>th</sup> (Fri.)】

**The deadline must be strictly observed. Requests for course registration or withdrawal submitted AFTER the deadline will not be accepted. Thank you for your understanding.**

### Special Notes

#### 1. Start of Spring Semester Classes

Classes will begin on **Tuesday, April 14**.

Please note that after completing class registration in SITRUS, it may take some time for the classes to be reflected in ScombZ LMS. Therefore, it is strongly advised to complete class registration at least two days before the first class session of the classes they wish to attend.

#### 2. Research Guidance Subjects

These classes are displayed automatically; however, please be sure to confirm that they are correctly listed.

### 3. Classes Offered by Other Majors

Prior permission from the Class Instructor is required.

Please check the instructor's contact information in SITRUS by selecting "University-wide" under the [Timetable List].

Class registered without obtaining prior permission may be subject to cancellation.

Whether a class may be counted toward the degree requirements will be determined by your major.

Please check the result in SITRUS around late July (it will initially be displayed as "Under Review" at the time of registration).

### 4. Courses for Spring 2<sup>nd</sup> Term

Requests to add Spring 2T classes that were not registered during the April registration period will be accepted between May and June. Students wishing to enroll must submit an application via Microsoft Forms during the designated period.

If you decide to withdraw after attending the first class session, please submit a deletion request via Microsoft Forms during the designated withdrawal period.

The same schedule applies to classes offered by other majors, Technology Management Sub-major, and common classes.

### 5. Course Registration Restrictions

Students who have not completed the Self-Evaluation and Course Evaluation Survey for the Fall Semester of AY2025 will not be permitted to register for classes in the Spring Semester of AY2026.

A re-submission period will be provided during the registration period. Students who have not yet responded must complete the survey via ScombZ LMS (select "AY2025 Fall Semester").

### 6. Maximum Class Registration Limit

The annual maximum number of credits (excluding Research Guidance Classes) is

**20** credits, with a maximum of **15** credits per semester.

SITRUS is configured to prevent registration beyond the credit limit. Students applying via Microsoft Forms must also ensure that their total registered credits do not exceed the limit.

### 7. Application Deadline

If any issues occur during course registration or withdrawal, please report them within the designated application period.

Requests submitted after the deadline will not be accepted.

### 8. Inquiry

Graduate School Section <https://forms.office.com/r/TACypCyQq8>