# [Graduate School] Course Registration for Fall Semester 2025

Registration Period		
Courses in; *own major *sub-major program *common subjects	via S*gsot	Add and Drop : September 11 (Thu.) -October 3 (Fri.)
Courses with limited enrollment ◆ <u>Course List</u>	apply from ScombZ Survey	Add : Sep. 11 (Thu.) – Sep. <b>17 (Wed.)</b> [Reflected in LMS on Sep. 25 (Thu.)] Drop : Sep.27 (Sat.) – Oct. 3 (Fri.) [Reflected in LMS on Oct. 9(Thu.)]
Courses in other major		Add : Sep. 11 (Thu.) – Sep. 22 (Mon.) [Reflected in LMS on Sep. 25 (Thu.)] Drop : Sep.27 (Sat.) – Oct. 3 (Fri.) [Reflected in LMS on Oct. 9(Thu.)]
Courses for Fall 2T *Courses already registered for September-October do not need to be reapplied for. *own major *other major *sub-major program *common subjects		Add : Nov. 12 (Wed.) – Nov. 18 (Tue.) 【Reflected in LMS on Nov. 20(Thu.)】 Drop : Nov. 22 (Sat.) – Nov. 28 (Fri.) 【Reflected in LMS on Dec. 4 (Thu.)】

# **Special Notes**

#### 1. First Day of Fall Semester

Courses will begin <u>on September 27 (Sat)</u>. After registering for courses on S\*gsot, it will take some time for the information to be reflected on ScombZ LMS, so it is recommended that you complete your course registration at least two days before the course you wish to take begins.

#### 2. Research Guidance Subjects

It will be displayed automatically, but please be sure to confirm your registration.

# **Special Notes**

#### 3. Taking Courses in Other Major

Students can apply for courses by answering the ScombZ Survey.

Prior permission from the instructor is required. If you need contact information for a faculty member, please contact to Graduate School Section. Courses applied for without permission may be subject to cancellation.

In addition, the decision on whether or not to include a course in the Completion Requirements is made by the major. Please check with S\*gsot around the end of January (it will be displayed as "not included" at the time of course registration).

## 4. Courses with Limited Enrollment

Some courses have a limited number of students. If you wish to enroll, please apply for the lottery via the ScombZ survey. The lottery results will be notified by email later. If you are selected, the Graduate School Section will register you for the course (no need to register yourself).

The list of courses for which additional enrollment will be accepted will be updated by September 26 (Fri). Please check the list for additional information on how to apply for enrollment.

# 5. Courses for Fall 2<sup>nd</sup> Term

Additional applications for Fall 2T courses that were not registered during the September-October registration period will be accepted in November. Those who wish to enroll should apply via the ScombZ Survey during the Fall 2T add period.

If you wish to withdraw from a course after attending the first class, please apply for withdrawal from ScombZ Survey during the Fall 2T drop period.

The same period applies to courses in other majors, technical management minor courses, and general education courses.  $_{\circ}$ 

## 6. Course Registration Restrictions

Those who have not responded to the Self-Evaluation and Class Evaluation Questionnaire for the 2025 Spring semester will not be able to register for courses in the 2025 Fall semester. A re-entry period will be set during the course registration period, so those who have not responded are requested to respond (please select "2025 Spring Semester" from ScombZ LMS).

# 7. Maximum Course Registration Limit

The maximum number of credits that can be registered for in a year is 20, excluding Research Guidance subject. S\*gsot is set up so that you cannot register for more than 20 credits. Please pay attention to the number of credits you register for when applying via the ScombZ Survey.

#### 8. Application Deadline

Deadlines must be strictly adhered to. Course registration and/or deletion after the deadline cannot be accepted.

#### 9. Inquiry

Graduate School Section <u>https://forms.office.com/r/TACypCyQq8</u>